


Crown Point Christian School's Health and Safety Considerations Checklist

(Last updated on July 21 , 2020)

	CONSIDERATIONS	RESOURCES
✓	<p><u>Identify School COVID-19 Health and Safety Coordinators</u></p> <p>NAME/S: Jim Hofman, Don Woo, Carrie Bruns, Emily O'Brien, Megan Donovan, Jenny Kuiken, Jenn Cary, Tyrah Kohut, Lisa Flipse</p>	<p>- School Nurse</p> <p>- CPCS Leadership Team</p>
✓	<p><u>Establish Partnership with Local Public Health Agency</u></p> <p>NAME/S: Indiana Department of Education (IDOE), Indiana State Department of Health (ISDH), Lake County Health Department, Center for Disease Control and Prevention (CDC) and Governor Holcomb</p>	<p>Find your Local Public Health Agency LINK</p> <p>CDC LINK</p> <p>IDOE LINK</p>
✓	<p><u>Regulatory Awareness</u></p> <ul style="list-style-type: none"> ● State Executive and Public Health Orders ● We meet regularly as a Leadership Team to check and discuss updates from CDC, ISDH, IDOE, and our school nurse 	<p>Indiana Executive and Public Health Orders LINK</p>
✓	<p><u>Defining Physical Distancing</u></p> <ul style="list-style-type: none"> ● CPCS will maximize the available space to distance students in all areas within the school building. 	
✓	<p><u>Health Policy for Staff and Students</u></p> <ul style="list-style-type: none"> ● Require staff, students, and other community members not to come to school if sick ● See decision matrix for details <ul style="list-style-type: none"> ○ Post signage on entrances ○ Inform through newsletters, updates, and reminders ● Individuals with symptoms may be released to home, based on screening protocols and local public health guidance. <ul style="list-style-type: none"> ○ Designate rooms to quarantine individuals until the individual can safely return home or to a health facility. ○ Deep clean quarantine room after use. ○ Parents/Guardians/Emergency Contact will be required to pick up their child immediately when contacted from CPCS due to child's symptoms <ul style="list-style-type: none"> ■ Parents need to update their child's emergency contact information in FACTS/SIS to ensure that 	<p>CDC Symptoms of COVID-19 LINK</p>

	<p>contacts currently listed can pick up their child immediately if the child becomes sick</p>	
	<p><u>School Arrival Wellness Screening</u></p> <p>At Home Requirements</p> <ul style="list-style-type: none"> ● Parents will be required daily to take and record the student's temperature on a Wellness Card prior to arriving at school ● CPCS will provide a pad of 100 cards to be used daily ● New pads can be picked up in the office when needed ● Students will hand the Wellness Card to a staff member upon entering CPCS <p>Location - Outside</p> <ul style="list-style-type: none"> ● School personnel will be located at multiple entrances, allowing for better physical distancing, and ensuring students have been temperature-checked at home ● Students will be wearing masks as they turn in their cards and enter the building. Students are to remain masked in the hallway or in any areas where physical distancing can not be maintained. Exceptions will require our school nurse's approval. ● Students will be required to go to a designated COVID-19 Temperature Check Area outside the building for a wellness check if they do not bring their Wellness Card <p>Location - Inside</p> <ul style="list-style-type: none"> ● All CPCS staff will be required to do a self-check prior to arriving at school ● All parents/visitors will be required to enter the building through the main lobby. A temperature check and wellness screening will be required. ● All deliveries will be made to the airlock. ● Once staff and students are in the building, we can assume temperatures have been taken and are not feverish. ● The wearing of face coverings will be required when physical distancing is not possible and dependent upon current and updated health guidelines 	

	<p>Respect and Confidentiality</p> <ul style="list-style-type: none"> ● Utmost consideration will be made to ensure interactions between the individual and screener to ensure privacy <p>Record Screening Information Daily</p> <ul style="list-style-type: none"> ● Student Wellness Cards will be turned in daily at assigned entrances 	
✓	<p><u>School Dismissal Plan</u></p> <ul style="list-style-type: none"> ● When student's name appears on whiteboard, they will mask and move directly to the designated circle ● Staff will monitor physical distancing 	
✓	<p><u>Before/After School CAMP</u></p> <ul style="list-style-type: none"> ● CAMP will be offered ● More information will be shared ● Location - TBD 	
✓	<p><u>Classroom Set-Up and Procedures</u></p> <ul style="list-style-type: none"> ● Physical distancing will be followed using the desks and furniture in the room 	
✓	<p><u>Disease Monitoring</u></p> <ul style="list-style-type: none"> ● CPCS will track health and sickness, along with daily attendance in FACTS . 	
✓	<p><u>Supplies and Equipment</u> – Consult with local public health regarding the specific type of equipment needed</p> <ul style="list-style-type: none"> ● Non-Latex and latex gloves ● Thermometers <ul style="list-style-type: none"> ○ Non-touch - quicker, safer distancing ● Sanitation wipes ● Face-Coverings/Masks/Face Shields <ul style="list-style-type: none"> ○ CPCS will require staff and students to wear a face covering when they cannot maintain physical distance, for example when students are travelling in the hallways, when they are working in groups with other students in the classroom, etc. ● No-touch trash cans ● Hand Sanitizer Stations <ul style="list-style-type: none"> ○ CPCS will be installing additional hand sanitation stations at entrances to the classrooms, as well as around the building 	

	<ul style="list-style-type: none"> ● Water Bottle Refill Stations <ul style="list-style-type: none"> ○ Water fountains will be retrofit with filling stations ○ Students are encouraged to bring their own labeled water bottle daily ● Student supply lists will include: <ul style="list-style-type: none"> ○ Masks ○ Personal hand sanitizer - Middle School 	
✓	<p><u>Health Office Management</u> Plexiglass is being installed at the academic offices to encourage physical distancing and to protect our office staff.</p> <p>Identify Isolated Health Room/Areas :</p> <ul style="list-style-type: none"> ● Designate a separate space to care for students/staff who are ill <ul style="list-style-type: none"> ○ Individuals with a fever should be isolated ○ Space will be frequently cleaned, sanitized, and disinfected ○ Maintain an illness log ○ Individuals with COVID-19 symptoms will wait in the designated quarantine space until they can return home or to a health facility 	<p>Indiana IN-CLASS re-entry plan LINK</p>
✓	<p><u>Confirmed Person with COVID-19 in Building</u></p> <ul style="list-style-type: none"> ● Parents will be notified through FACTS Parent Alert ● Families with students immediately affected by the positive case will receive an additional alert from the nurse <ul style="list-style-type: none"> ○ Parent’s discretion should be used for the return of individual students ● The room/building will be sanitized using our E-mist machine 	
✓	<p><u>Students with Chronic Conditions and Vulnerable Populations</u></p> <ul style="list-style-type: none"> ● Parents are encouraged to contact CPCS if their child(ren), or an immediate family member, has an underlying health concern that may require additional safety / health considerations. ● CPCS staff and families will partner together to provide a safe learning environment for vulnerable populations. This may include safety/health considerations or e-learning. 	<p>CDC People who are at higher risk for severe illness LINK</p> <p>CDC people who need to take extra precautions LINK</p> <p>CDC people who need to take extra precautions LINK</p>

✓	<p><u>School Immunization Requirements</u></p> <ul style="list-style-type: none"> ● School immunization requirements remain in place ● Work with local public health agency to learn more about immunization services in the community 	<p>CDPHE Immunization Resources LINK</p>
✓	<p><u>Responding to General Emergencies</u></p> <ul style="list-style-type: none"> ● CPCS will require face coverings during all Safety Drills. Exceptions will require our school nurse’s approval. 	<p>CDE CO Emergency Guidelines for Schools LINK</p>
✓	<p><u>Student Education of Health Practices</u></p> <p>CPCS will reinforce health education with our students, including:</p> <ul style="list-style-type: none"> ● Frequent/scheduled hand washing/hand sanitizer use ● Cover your cough/sneeze ● Cleaning frequently touched objects ● Appropriate face covering use ● Reminders to keep hands away from the face ● Appropriate physical distancing 	<p>CDC COVID-19 Schools and Child Care Programs: Plan, Prepare, and Respond LINK</p> <p>CDC Physical Distancing LINK</p> <p>CDC COVID-19 Print Resources LINK</p> <p>CDC Handwashing Posters LINK</p> <p>CDC Cleaning and Disinfecting LINK</p>